



CUSTOMER NAME:	ORDER NUMBER:
PHONE NUMBER:	DATE:
RETURN SHIPPING ADDRESS:	

RETURN/EXCHANGE FORM

CONDITIONS OF RETURN:

PLEASE FOLLOW THESE STEPS TO BE SURE YOU ARE ELIGIBLE FOR A RETURN/EXCHANGE.

- I have contacted QTCO within 3 days of receiving my order to notify them of my return/exchange
- I have returned goods within 10 days of receiving my order
- Goods are returned to QTCO unworn, clean, folded, in original packaging and resalable condition with completed return/exchange form
- I have printed and attached the return/exchange form together with the goods I am returning

If you were unable to complete all of the above steps please give reason below:

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REASON:

Please tick the box which best explains why you are returning/exchanging QTCO goods and provide written comment below.

- Wrong Size
- Faulty Goods Received
- Wrong Colour
- Other (please specify below)
- Incorrect Style received

PLEASE PROVIDE COMMENTS:

.....

ITEMS YOU ARE RETURNING:

ITEM DESCRIPTION	SIZE	QUANTITY	PRICE

ITEMS YOU WOULD LIKE US TO SEND YOU:

ITEM DESCRIPTION	SIZE	QUANTITY	PRICE

CONTACT US:
 07 3861 7888
 info@qtco.com.au

.....
QTCO STAFF SIGNATURE FOR APPROVAL OF RETURN/EXCHANGE

.....
STAFF MEMBER NAME

.....
DATE



RETURN/EXCHANGE FORM

FREIGHT CHARGE: I confirm that I, the franchisee, am responsible for paying for the freight to and from QTCO in order to return or exchange goods if the incorrect sizing was ordered or if there is a change of mind. However, if the goods are deemed faulty or the incorrect goods were supplied in the first instance, QTCO will cover the freight costs associated with the exchange.

Yes, I agree No, I don't agree

CREDIT CARD AUTHORISATION

PLEASE PRINT OUT AND COMPLETE THIS FORM AND RETURN IT TO US TOGETHER WITH YOUR RETURNED GOODS. ALL INFORMATION PROVIDED WILL REMAIN CONFIDENTIAL.

Cardholder Name:

Billing Address:

Credit Card Type: Visa Mastercard

Credit Card Number: ____ / ____ / ____ / ____

Credit Card Expiry: ____ / ____ CVV:* ____

Amount to charge (AUD): \$

*Card Verification Value - last 3 digits located on the back of the credit card if Visa or MasterCard

CARDHOLDER – PRINT NAME, SIGN AND DATE BELOW:

Name:

Date:

Signed:

Please fill out the returns & exchange form and send with your returned goods to the below address:

QTCO Creative Branded Products
30 EAGLEVIEW PLACE
EAGLE FARM QLD 4009